



BIG BROTHERS BIG SISTERS OF PORTAGE LA PRAIRIE
ANNUAL GENERAL MEETING
May 25, 2020
6:00 PM
Electronic Meeting



TOGETHER WE
IGNITE
POTENTIAL



#BIGGERTOGETHER

**BIG BROTHERS & BIG SISTERS OF PORTAGE LA PRAIRIE
ANNUAL GENERAL MEETING - AGENDA**

APRIL 15, 2019 6:00 PM

15 Tupper St. S Portage la Prairie

1. Call to Order – Welcome
2. Motion: To accept the Minutes of April 15, 2019 Annual General Meeting.
3. Financial Committee Report – Treasurer
 - a. Financial Report – Christian Toupin & Justin Kirchner MNP
 - b. Motion to adopt Meyers Norris Penny as our Accounting Firm -Kyle
4. President’s Report – Jan Halmarson
5. Executive Director’s Report – Dawn Froese
6. Committee Reports:
 - a. Organizational - Auna
 - b. Fundraising - Cathy
 - c. Program -Dawn
7. Motion to change the name of Big Brothers and Big Sisters of Portage la Prairie, Inc. to Big Brothers Big Sisters of Central Plains, Inc. Coming into effect at a later date to be determined by the Board of Directors.
8. Officers for 2020-2021
Motion to accept:
President : Jan Halmarson
Vice-President - Don Mitchell
Secretary – Susan Mitchell
Treasurer – Kyle Lopez

Motion for financial signatures to be two of the following: Dawn Froese, Janet Halmarson, Kyle Lopez, Don Mitchell.
9. Adjournment

BIG BROTHERS AND BIG SISTERS OF PORTAGE LA PRAIRIE
ANNUAL GENERAL MEETING APRIL 15, 2019

Present:	Cathy Pedden	Co-President
	Auna-Marie Brown	Co-President
	Jan Halmarson	Secretary
	Kyle Lopez	Treasurer
	Cindy Pate	Board Member
	Dennis Brownlee	Vice-President
Attendance:	Dawn Froese	Executive Director
	Tyler Harland	
	Janice Laurent	

ITEM	DISCUSSION	ACTION
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1. CALL TO ORDER

Co-President Auna Brown called the meeting to order at 6:05.

2. APPROVAL OF MINUTES

MOTION: To accept the minutes of the April 9, 2018 Annual General Meeting.

Moved by: Dennis Brownlee Seconded by: Kyle Lopez Carried

3. FINANCIAL COMMITTEE REPORT

a. Treasurer Kyle Lopez shared highlights of the Review Engagement

MOTION: To accept the 2018 Review Engagement as prepared by MNP.

Moved by: Kyle Lopez Seconded by: Cathy Pedden Carried

b. **MOTION:** To adopt MNP as our accounting firm to prepare a Review Engagement of our 2019 finances.

Moved by: Kyle Lopez Seconded by: Dennis Brownlee Carried

c. The 2019 budget has been presented and ratified by the Board previously.

4. PRESIDENT'S REPORT

Co-president Cathy Pedden reviewed the year.

5. EXECUTIVE DIRECTOR'S REPORT: Accepted as information as attached.

6. COMMITTEE REPORTS

ORGANIZATIONAL COMMITTEE: As attached

FUNDRAISING COMMITTEE: As attached

PROGRAM REPORT: As attached

7. MOTION: To accept the following as officers for the 2019-2020:

Moved by Cathy Pedden Seconded by: Janice Laurent Carried

President Jan Halmarson

Vice-President Dennis Brownlee

Secretary Cindy Pate

Treasurer Kyle Lopez

8. ADJOURNMENT: The meeting was adjourned at 6:20 pm.

President's Report 2019 - Jan Halmarson

Most years, we are faced with the challenge of maintaining Board members and raising enough funds to offer the programs that are integral to what BBBS does. This year there were a few new challenges.

In 2019, we were presented with information regarding the new Theory of Change and branding that were being implemented by BBBS Canada. The limited information we have received indicates that there will be a BIG change in many aspects of our operations. A little scary for us in terms of being able to accomplish this with limited staff time and limited resources.

As well, 2020 would see us in line for accreditation. Another big stress in terms of preparing to insure all of our practices met standards.

And as always, there was our perennial need to find ways to raise funds which often took the majority of discussion time at meetings.

A highlight this year was completing our Strategic Plan for the next few years. It was a positive exercise for all of us in understanding who we are and in planning where we are going. I'd like to commend Dawn for guiding us through the exercise and in reminding us of our goals in all her communications – agendas, board meeting plans and reporting.

Unfortunately, we lost 3 long time Board members but we also gained three new, enthusiastic Board members who we hope will be with us for a long time. We continue to look for new prospective members.

Dawn and Laura continue to be the faces of BBBS in all the communities that we serve. We could not find two more dedicated, creative and genuinely caring people to represent us. Kudos to them for keeping the profile of BBBS alive as a reliable consistent presence for kids and families in our communities. Their work helps kids to become the best that they can be.

I would like to thank my fellow Board members for their dedication to BBBS Portage and the work that we do. You make my job as President much easier.

Note re: 2020 While this would more correctly come in my report next April, I feel that it is important to acknowledge it here when the impact is being felt in such a serious manner.

In March, COVID-19 arrived and had a huge impact for all of us personally and for BBBS Portage. You are all aware of the actions we took to try ensure that our funds would last through the pandemic and that there would be enough to start up again. None of these actions were taken lightly and we are all aware of their impact on Dawn and Laura. I am grateful for their understanding. I would like to thank the Board for their support in the difficult decisions that had to be made in April and especially to Kyle for his help in presenting options and for his calm, practical approach to problem solving.

I am hopeful for a calmer, productive year for BBBS Portage in the year to come.



Executive Director's Report – Dawn Froese

2019 was a year of change. We changed our logo, we acquired a new vision and mission wording that is more specific to what we are doing by mentoring children.

Vision: All young people realize their full potential.

Mission: Enable life-changing mentoring relationships to ignite the power and potential of young people.

We are also learning to live into the Theory of Change which has been accepted by Big Brother Big Sisters agencies across the country.

Who are we mentoring: Young people who face adversity and are in need of an additional consistent and supportive developmental relationship

How are we going to do it: Intentionally recruit, match, monitor, support, train and graduate.

What is the outcome: Social emotional competence, mental health and well-being, educational engagement and employment readiness.

This is a process to not only have stories but have statistics both national and locally to reflect the work we are doing.

I am so thankful to have a great partner in Laura Spelliscy, who cares about the children we serve and works hard to support them. Thank you also to the board of directors who seldom get the lime-light, who have to sometimes make very hard decisions. I appreciate your support.

Thank you to the volunteers who help with fundraising and other things within the agency and thank you to all who have believed in us and donated to us to keep us going.

We have an exceptional group of mentoring volunteers, adults and high school students who give of their time to mentor a child or children. Without these people there would be no Big Brothers Big Sisters. It is through them we see lives changed. A quiet child become a little more talkative, a child who has trouble making friends begin to make friends, a child who is one among many at home has someone just for him and that he can talk to and learn from.

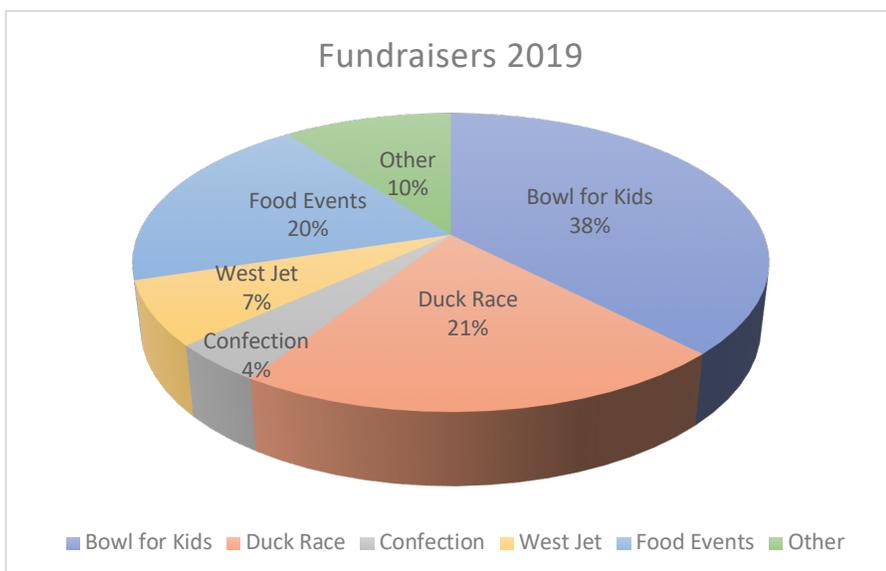
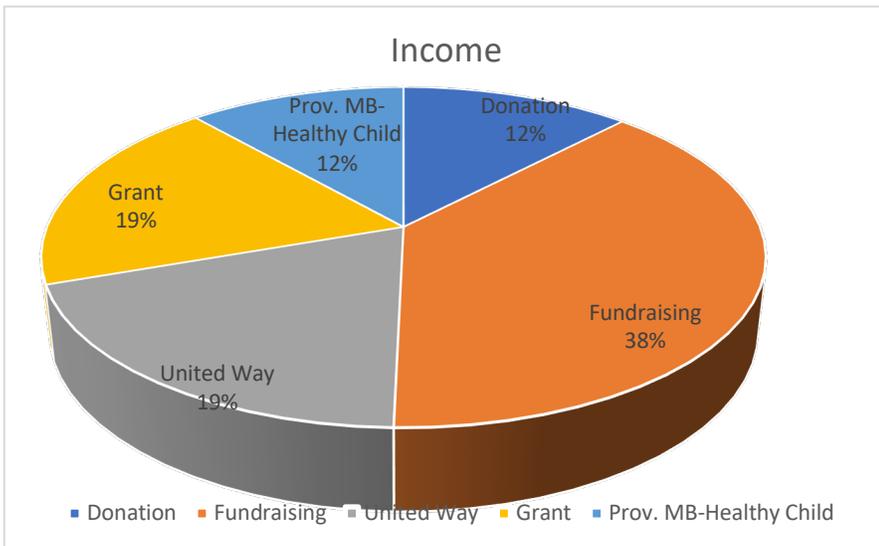
#WE ARE BIGGER TOGETHER

COMMITTEE REPORTS

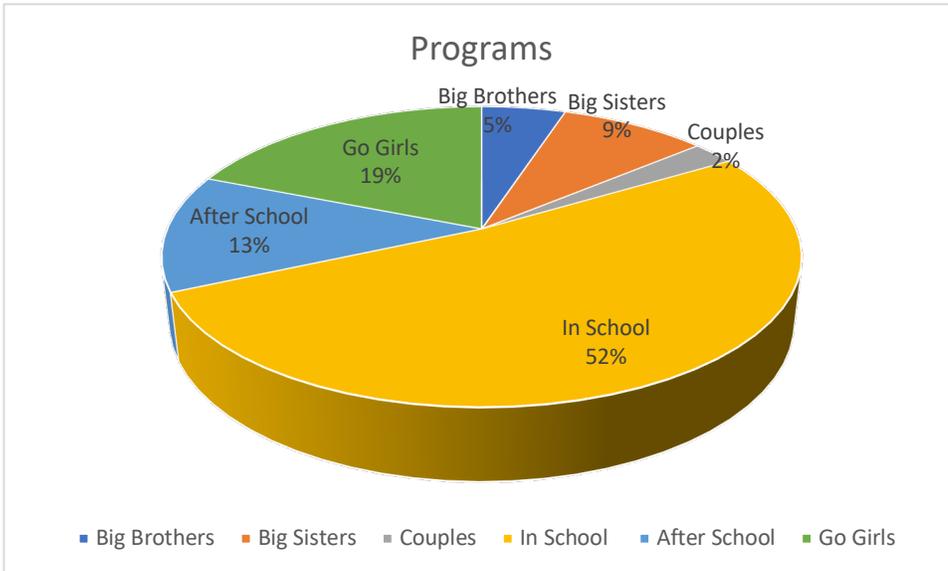
ORGANIZATIONAL COMMITTEE:

- 3 board members were added to the board
- Board & ED Evaluations were complete
- New policies: Whistle Blower, Complaints, Accessibility
- Prepared for Accreditation by reviewing and amending policies where necessary:
 - Strategic Planning, Risk Management, ED Succession Plan, Fund Development Ethics, Board Development System, By-Laws, Human Resource, Organizational,
- Training session on Case for Engagement & Financial Strategy

FUNDRAISING COMMITTEE:



PROGRAM COMMITTEE:



Highlights:

- 79 children mentored
- Communities of: Portage & RM, Oakville, Gladstone, MacGregor, Elm Creek
- A Big Brother match graduated and now the Big Brother and former Little Brother are leading a Big Bunch group together
- After 20 years and 4 Little Brothers Big Brother Alan Maclem retired
- Funding for fuse=post-secondary education and career readiness program
- References reduced from 4 to 3

